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## Consignment Request Form Instructions

**CONSIGNMENT GUIDELINES:** Thank you for consigning your book\* at the Hockessin Book Shelf. We are pleased to have the opportunity to stock your work in our store.

- Hockessin Book Shelf will pay 70% of the retail value of the book, per copy sold.
- Payment for consigned books will occur at the end of each quarter and only if sales occurred during that quarter.
- If your inventory has had no activity for six (6) months, we reserve the right to remove your title(s) from the shelf and place them on our pick-up shelf for return to you. Books that have not been picked up after three (3) months will no longer be our responsibility.
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Complete this form in its entirety and bring in two copies of your book to the Hockessin Book Shelf along with this Consignment Request form. If you have more than one book you'd like us to consider for consignment, complete one form for each request.

### Contact Information

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Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

### Consignment Book Information

Title: \_\_\_\_\_

ISBN-13: \_\_\_\_\_ Publication Date: \_\_\_\_\_

Genre: \_\_\_\_\_ Retail Price: \_\_\_\_\_

**Signed:** \_\_\_\_\_ for Hockessin Book Shelf

**Signed:** \_\_\_\_\_ for vendor

**Date:** \_\_\_\_\_

**\*Books brought in for consignment must been published in the last 12 months**

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